

STUDENT APPLICATION FORM

In order for the application to be processed quickly, please complete in BLOCK CAPITALS and ensure the application is completed in full. All sections marked with * are mandatory information. All student applications will require a guarantor, and for a guarantor application to be filled out by your nominated guarantor. The guarantor form can be found on our website in tenant forms section.

Surname (Mr/Mrs/Ms):	First names*:	Surname*:
Home Tel*:	Work Tel:	Date of birth*:
Email*:		

Present Address*:		
		Postcode*:
Owner / Tenant*:	How long there*:	
Landlord/Agent:	Name*:	
Address*:		
Postcode*:	Tele*:	Fax:
Home Address*:		
		Postcode*:
Owner / tenant / Living with Parents*:	How long there*:	

Student Nos*:	
University Address*:	
Course Details*:	

Identification Details	
Identification Type (uk passport, driving license Nos, Utility Bill)*	
Identification Nos. (If utility bill, account Nos with issuer, eg BT)*	

Your Bank:	Name of Bank*:	
Branch Address*:		
Sort Code*:	A/c name*:	A/c no*:

Personal Guarantor:	Name*:	
Address*:		
Postcode*:	Tele*:	Mobile*:
Occupation*:	Relationship*:	Time known*:

General:	
Do you smoke*?	Yes / No
Do you intend to keep any pets? If so please give details*:	Yes / No
Will any children be living with you? If so please give ages*:	Yes / No
Do you have a criminal record?*	Yes / No
Have you ever had any County Court Judgements against yourself?*	Yes / No
Have you ever been evicted from or asked to leave a property you were renting for any reason?*	Yes / No

Declaration:
I declare that the information I have provided on this form is true and correct, and hereby authorise you to verify the details given and to seek references as required, including a banker's reference and a credit check. I agree to you disclosing the reference replies to the landlord/s of the property for which I am applying. I understand that this does not represent any offer or contract of any nature. I further understand that if you decline to offer me a tenancy no explanation need be given.
Signed by Applicant: Date:

Student Identification

Please bring with you on your appointment to our office one document from each column below per

Identity Document	Evidence of Address
Current signed passport	A utility bill within the last 3 months (Not mobile phone bill)
Non UK residents; current visa	Council Tax bill for current year
Current UK photo card driving license, but not provisional	Bank, Building Society OR Credit Union statement containing current address
Residential permits issued by the home office to EU Nationals	Most recent mortgage statement from a recognised lender
Benefit book or original letter from benefits agency confirming benefits	Current UK driving license
Self employed in construction industry- Tax exemption forms (C155, C156 or CC60)	Confirmation from electoral roll that you live at that address
Inland revenue tax notification	Record of home visit
Fire arms certificate	

applicant, so that we may process your application. Care of address or PO box not permitted.

Guarantors

- All student applications will require an **Guarantor Form** to be completed and signed by the person of responsibility. This person is responsible for fulfilling the rent obligations should you do not so. You may download the Guarantor Form directly from Henson's website.
- Guarantors must be home owners and resident in UK.
- A copy of a current utility bill from the last 3 months and Photo ID, must accompany the guarantor form: it must contain the same name and address as that of the guarantor.
- The witness **Cannot** be a relative of the tenant, guarantor or tenant of the property.
- If you have any queries regarding the above please contact our office on 029 2115 8696 where we will be happy to assist you.