



104 Salisbury Road
 Cathay's
 Cardiff
 CF24 4AE
 Tel: 029 2115 8696
 Email: info@hensonshomes.com

RESERVATION DEPOSIT RECEIPT

To(Applicant/s).....

.....Date:.....

Re you proposed tenancy of:

Planned commencement date:

1. First advance rental payment	£
2. Security deposit (held through tenancy)	£
3. ** Agency admin fees @ % of first month's rent	£
4. Total due before start of tenancy (1+2+3)	£
5. Less reservation deposit now being paid (incl. 3)	£
6. * Balance due before start of tenancy (4-5)	£

* The above balance must be paid in full before your tenancy starts in cleared funds, i.e. by bankers draft, building society savings account cheque, or cash. Current account bank cheques will not be accepted within 10 days of the tenancy start date.

** The Agency admin fee is payable per person and covers the costs of referencing, credit checking, agreement preparation and ancillary costs.

Conditions:

- 1.Payment of the Reservation Deposit ensures that the above accommodation will not be offered to any other applicant by this company until after the above-entered planned commencement date. This is a **NON REFUNDABLE DEPOSIT** and will be forfeit either in whole or in part as liquidated damages in the event that you withdraw or otherwise fail to take up the tenancy by or on the above date. If, however, this Agency or the Landlord decline to grant the tenancy it will be refunded less the Agency Admin fee/s.
- 2.The proposed tenancy is offered 'subject to contract' and is conditional upon: a) The receipt of satisfactory references and/or guarantees b) The receipt of cleared funds as above c) The signing by all parties of the tenancy agreement.
- 3.Particulars of the above accommodation and proposed tenancy have been described to you in good faith from information received, and no responsibility will be accepted for errors, omissions or mis-statements.

To be completed by applicant/s:

I understand and agree with the above terms and conditions and to pay the Agency Fee/s as shown.

Signed: Print Name: Date:

Signed: Print Name: Date:

Signed: Print Name: Date:

Signed: Print Name: Date:

Signed: Print Name: Date:

Signed: Print Name: Date: